**Continuing Education Activity Plan**  

**Sponsor Form**

This activity must be submitted ONLINE at [www.rid.org](http://www.rid.org) at least 30 days prior to the start of the activity. A copy of this form along with the Activity Plan Instructor’s form must be kept on file for future auditing purposes.

|  |  |
| --- | --- |
| Name of Approved Sponsor:  | **PCRID 0020** |

|  |  |  |  |
| --- | --- | --- | --- |
| Activity Number: | **0020** | leave this blank | leave this blank |
|  | (Sponsor Code) | (Month/Year) | (Ascending within month) |

|  |  |  |  |
| --- | --- | --- | --- |
| Activity Title: |        | RID Tracking:  | leave this blank |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Location of Activity:  |       | (City) |       | (State) |   |

|  |  |
| --- | --- |
| Instructor(s) Name(s):  |       |

Instructor first time presenting this activity: [ ]  yes [ ]  no If yes Presenter RID Member Number:

|  |  |  |  |
| --- | --- | --- | --- |
| Contact Person/People:  |       | Contact Phone(s): |       |

|  |  |  |  |
| --- | --- | --- | --- |
| E-mail  |       | Web site: |       |

|  |  |
| --- | --- |
| Who is the Target Audience:  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Activity Start Date: |        | Activity Completion Date: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Start Time for Activity:  |       [ ]  AM[ ]  PM |  Ending Time for Activity:  |        [ ] AM [ ] PM |

|  |  |
| --- | --- |
| Total number of CEUs to be awarded to each participant:  |       |

=========================================================================== **Content Area: Content Level: Participating Programs:**

[ ] Professional Studies (PS) [ ] Little/none [ ] CMP only

[ ] General Studies (GS) [ ] Some [ ] ACET only

 [ ] Extensive [ ] CMP & ACET Both

 [ ] Teaching

This will be completed by the Approved Sponsor

As the RID Approved Sponsor for the RID activity, I certify that the above information is accurate and will be filed ONLINE with RID through [www.rid.org](http://www.rid.org) at least 30 days prior to the start of the activity.

 RID Approved Sponsor Signature Administrator:       Date:

 **Updated January 2008**